**Job Title:** Community Services and Partnership Care Coordinator (LCSW)

**Program:** Peer Outreach Services Program

**Job Announcement:**  July 1, 2024, until filled

**Salary Range $70,000.00**

**Program is grant funded**

Funded by the Colorado Department of Human Services, Office of Behavioral Health, the Denver Indian Center, Inc. (DICI) Peer Outreach Services Program is a strength-based, outreach-oriented approach to helping community members identify and assess resources that will aid in ameliorating social, and mental health disorders and situations.

**Position description/purpose:**

Position will provide culturally appropriate outreach and/or outpatient supportive services, re-entry or other level of care services to community members that are at increased risk of mental health or substance misuse disorders. Provides additional points of contact with community members requiring social services, crisis assistance and initiating evaluation process to assess immediate and long-term levels of care. The Community Services and Partnership Care Coordinator (CSPCC) will collaborate with the Community Outreach Peer Coach (COPC) and Program Manager in developing and updating intake assessment tools to help identify undiagnosed and/or untreated mental health conditions/disorders related to Native American community members. The CSPCC will assist and direct clients seeking emergency and social support assistance to identified service providers. The CSPCC and Program Manager will determine if further services are needed.

**Education, Knowledge, Skills & Experience Required:**

* Required Licensed Clinical Social Work (LCSW) degree with 2 or more years’ experience in providing counseling or other supportive services and outreach.
* After hire, must complete Peer Recovery Support training and certification within the first 60 days.
* In depth working knowledge of the American Indian/Alaskan Native communities, and ability to work directly with other diverse backgrounds of clients.
* Must have valid driver’s license and maintain a good driving record while employed at the Denver Indian Center, Inc. Must be able to be on company vehicle insurance.
* Meet the requirements of applicable federal, state and organizational background checks.

**Essential Duties:**

* Works with individuals, families, and groups to provide culturally relevant outreach support, and individual and group non-therapeutic crisis counseling.
* Represents the Denver Indian Center in the community, and networks with other agencies and partners to ensure that needs of clients are addressed.
* Establishes and maintains cooperative relationships with representatives of local mental health providers, social service organizations, government agencies and Native organizations.
* Promotes resilience and adaptive coping techniques using individual, group and family evidence-based strategies.
* Provides culturally sensitive information about the effects of intergenerational and historical trauma.
* Engages in teamwork and joint problem-solving and collaborates with other program staff members of the Denver Indian Center, Inc.
* Attends departmental and all staff meetings, training, and professional development.
* Completes required reports in a timely manner to Program Manager.
* Demonstrates initiative and creativity in developing ways to offer support to those seeking assistance from the Denver Indian Center, Inc.
* Meets with identified Program Manager on a scheduled basis to receive guidance and information on working with clients.
* Attends outreach events, community meetings and Denver Indian Center, Inc events to increase awareness of the program.

**Other Duties:**

* Maintains an acceptable attendance record, effective communication and follow-up with internal and external departments.
* Performs other duties as assigned by management within the Denver Indian Center, Inc..

**Other Requirements:**

* Ability to operate office equipment, computer programs (Microsoft office and Word, Excel, Zoom, Google and Team Meets etc.)
* Willing to work flexible schedule, including evenings and weekends

**Benefits: Medical, Dental and Vision Insurances (Employer Paid), 401K, PTO, Vacation, Sick time.**

Note: *DICI employees are held accountable for all duties in this position. This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job.*